

< Insert Date >

< Name of Addressee >

< Address Line 1 >

< Address Line 2 >

< City, State, Zip Code >

Re: < Name of Decedent / Name of Trust >

Dear < Addressee >,

It is my understanding that you are currently serving as trustee of < Name of Decedent / Name of Trust > and that you have been serving in such a capacity since < Date of Decedent's Death >.

Note that legal heirs of < Decedent's Name >, in keeping with California Probate Code §§ 16060.7 and 16061.5, are legally entitled to a true and complete copy of the trust documents upon request. In accordance with the probate sections above, I hereby request a true and complete copy of the trust be provided to me by < Preferred Method - mail, e-mail, fax, other >.

Sincerely,

< Signature >

< Name of Sender / Heir/ Beneficiary >

< Insert Relation to Decedent >

REFERENCE ONLY-DOES NOT CONSTITUTE FORMATION OF ATTORNEY-CLIENT RELATIONSHIP)